

APPLICATION FOR CHILDCARE ASSISTANCE DURING RESEARCH AND CONFERENCE TRIPS

Name: _____

Email: _____

Academic Title (if applicable): _____

Employment Status: _____ if none of these:

Academic Discipline: _____

Institution (Cluster, BIGSAS, Bayreuth Academy etc.): _____

I hereby submit an application for financial assistance concerning childcare and travel costs for the following research/conference trip: give details: purpose of travel, dates, destination(s)

➤ **Name(s) and year(s) of birth of the child(ren) for whom support is needed:**

1. _____
2. _____
3. _____
4. _____

➤ **In order to assess your childcare needs, please indicate the following*:**

Relationship status	Disability needs for child(ren)	Cultural Affiliation(s)
<p>Single parent (divorced, widowed, unmarried)</p> <p>Married / Living in a partnership</p> <p>other :</p>	<p>If applicable, please specify type of impairment and specific needs:</p>	<p>African contexts:</p> <p>German</p> <p>other:</p>

* The Gender and Diversity Office uses an intersectional framework to consider specific needs of scholars applying for childcare support. This information will be especially relevant for hardship cases. Your information will be treated confidentially.

- Please state the reason(s) why the child(ren) need(s) to accompany you on the research or conference trip:

- For Conference Trips: Please give details on how you intend to ensure childcare during the time you attend the event, indicating the precise dates and number of days during which assistance is needed. Please state if your child(ren) require(s) childcare support either at the event venue or at your accommodation while you are away.

- For Research Trips: Please give a brief description of your planned research activities and explain how you intend to ensure childcare during your activities. Please indicate (on a separate sheet if needed) whether you will use a professional childcare facility, a local child-minder, a child-minder accompanying you from Germany, or a mix thereof.

- In the following table, please indicate your needs in terms of childcare assistance:

	Childcare Facility dates / hours per day / daily or weekly rate	Professional Child-Minder dates / hours per day / daily rate
Child 1		
Child 2		
Child 3		
Child 4		

- In the following table, please indicate the items you require in terms of assistance for travel and other costs, based on section 3 and section 4(B) of the Childcare Assistance Policy guidelines:

	Subsidy for Transportation Expenses	Subsidy for Other Expenses (Global South Countries)	Subsidy for Visa Costs (Global North Countries)
Child 1			
Child 2			
Child 3			
Child 4			
Child-Minder		n/a	n/a
TOTAL			

- In case you need to be accompanied by a non-professional child-minder (e.g. a family member or a family friend), please state the reason here:

3

- Please state if you have access to other funding sources for childcare support – which and how much may be expected from these:

Funding Body:

Amount granted: _____

Please note that in all cases the granting of funds will be at the discretion of the GDO in consultation with the cluster’s Management Board.

Date and Place

Signature